**LETTER OF INTENT FORM**

**This form must be submitted electronically to** **cloud@donaghue.org** **by the principal investigator by 5:00pm on March 25, 2020**

**Please do not provide any identifying information about your institution or stakeholder while describing your research idea. All identifying information is to be provided on the separate page that follows this form.**

The letter of intent must include

1. The title of the proposed study
2. A brief description of the proposed research project, specifically explaining each of these components:
* The research question
* Research methods
* Datasets that will be used in the analysis
* The role of the stakeholder
* The intended user of the findings that results from this research
	1. Include information that addresses each of the points below:
1. Whether the proposed research is of an early formative nature or builds upon a more developed body of work
2. Description of datasets must include the full name of each set once next to its acronym or abbreviation
3. If you plan to collect new data, please estimate the percent of total grant funds you expect to use for this and describe how new data will enhance the utility of the project outcomes for improving quality of care.
4. Explain why you chose this stakeholder to work with you on this grant and in what ways you see their participation as facilitating dissemination and use of your findings
5. A brief description of activities that would be planned and undertaken during the grant term and later that would facilitate incorporating the research findings into practice, whether it is into a more refined research question, clinical practice, public health campaign, policy initiative, or other avenue.

**May not exceed 1000 words (font must be 11pt or higher)**

**Identifying Information**

Please provide an estimated total amount of funding you are requesting from Donaghue to undertake the proposed project. $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Will your budget include the cost of collecting new data? No Yes. If yes, what percentage of the budget will be used for new data collection %\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applicant Information**

Name

Title

Institution

Address

Phone

Email

**Stakeholder Information**

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Name

Title

Organization

Address

Phone

Email